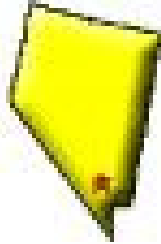


SOUTHERN NEVADA BAND ASSOCIATION



CONSTITUTION and BYLAWS

SOUTHERN NEVADA BAND ASSOCIATION

CONSTITUTION

PREAMBLE

The purpose of the Southern Nevada Band Association is to:

- Continually assist its membership in achieving the highest standards of instrumental music education.
- Foster a spirit of collegiality among its members.

ARTICLE-I

Section I-NAME

The name of this organization shall be the Southern Nevada Band Association.

Section II

A two-third affirmative vote by ballot of the paid-up members (not a two-thirds affirmative vote of members present but of the entire paid-up membership) shall be required to change the name or to affiliate with any organization.

Ballots by mail or electronic mail will be accepted.

ARTICLE II

The objectives of this association shall be to:

1. Assist and serve the needs of band/wind ensemble directors in all areas of the profession and to encourage their professional growth and development.
2. Advance the standards of band by providing forums for the exchange of ideas and methods.
3. Foster a spirit of friendliness and cooperation among band directors in secondary schools, colleges and universities, as well as community organizations in Southern Nevada.

ARTICLE III - OFFICERS

Section I

The officers of this association shall consist of a President, Vice President, Secretary, and Treasurer.

Section II

Officers shall be elected for a term of one year and shall not hold office for more than two consecutive (terms).

Section III

The Executive Board shall consist of the officers, High School Representative, Middle School Representative, University/Community Representative. In addition, ex-officio members of the board shall consist of the Middle School Band Task Force Chair and High School Band Task Force Chair for the Clark County School District, unless these members hold one of the other offices of the Executive Board. The Executive Board may terminate (any person) holding (any) office at any time by a simple majority vote of the same.

ARTICLE IV MEMBERSHIP

Section I – Active Membership, Institutional

Active membership shall be granted to all schools and their directors who are engaged in the development of bands and wind ensembles. Active member schools (will) pay dues which entitles the director(s) to vote and hold office.

Section II – Active Membership, Individual

Active membership shall be granted to individual directors and instrumental teachers who are engaged in the development of bands and wind ensembles that are not associated with a specific institution, or whose schools choose not to enroll. Active members, (will) pay dues which entitles them to vote and hold office.

ARTICLE V MEETINGS

A minimum of TWO GENERAL MEETINGS shall be held annually as specified in the By-Laws.

ARTICLE VI

Constitutional amendments to be acted upon by the membership shall be made at any general meeting of the association by a two-thirds vote of the (voting) members present. Proposed amendments shall be presented first to the Executive Board at the previous general meeting, and shall be published in the announcement of the next general meeting to the membership.

BY-LAWS ARTICLE I - DUTIES OF OFFICERS

Section I - President

- a) It shall be the duty of the President to preside at all meetings of the association and the Executive Board.
- b) It shall be the President's duty to make emergency decisions that may arise, the same to hold until the next meeting of the Executive Board, or a stated meeting of the association, when the decision shall be confirmed or rejected.
- c) The President shall call regular and special meetings as provided by the By-Laws.
- d) It shall be the President's duty to appoint all committees and chairpersons as delegated at any regular meeting, and as may be necessary in promoting the work of the association. The President shall be an ex-officio member of all committees, but shall not be required to attend committee meetings.
- e) The President shall advise the President-Elect in the duties of the office following the election, and prior to leaving office at the final Executive Board meeting of the year held during the month of June

Section II - Vice President

- a) It shall be the duty of the Vice President to perform all the duties of the President in the event of the President's absence, inability, disability, or resignation, and to assist the President.
- b) The Vice President shall assist the President with the supervision of all chair people and committees at the discretion of the President
- c) The Vice President shall collect all membership dues and maintain a roster of membership.
- c) The Vice President shall advise the Vice President-Elect in the duties of the office following the election, and prior to leaving office at the final Executive Board meeting of the year held during the month of June.

Section III – Secretary

- a) It shall be the duty of the Secretary to maintain a record of the proceedings of general meetings and meetings of the Executive Board.
- b) The Secretary shall perform whatever correspondence is required in relation to the association.
- c) At the discretion of the President, the Secretary shall compile, publish, and distribute materials deemed pertinent to the structure and organization of the association.
- d) The Secretary shall advise the Secretary-Elect in the duties of the office following the election, and prior to leaving office at the final Executive Board Meeting of the year held during the month of June.

Section IV – Treasurer

- a) It shall be the duty of the Treasurer to pay all obligations incurred by the association, to supervise and keep a written report of all transactions of the office and (to prepare an annual budget report) and present such reports at business meetings of the association.
- b) All statements and receipts of all financial obligations incurred by the association shall be submitted via an official association voucher to the President or Executive Director for approval prior to payment by the Treasurer.

- c) The Treasurer shall: 1) close all books following an Annual Audit by the Executive Board, and be prepared to turn over all books and records to the Treasurer-Elect at the final Executive Board meeting of the year held during the month of June.
2) pay all bills incurred by the association and show the same within the records and audit report.
- d) The Treasurer shall advise the Treasurer-Elect in the duties of the office following the election, and prior to leaving office at the final Executive Board meeting of the year held during the month of June.

Section VII - Executive Board

- a) The Executive Board shall perform such legislative duties as cannot be brought before the membership due to the set time of meetings.
- b) Meetings of the Executive Board shall be called at the discretion and authorization of the President.
- c) It shall be the duty of the Executive Board to: 1) enforce all rules and regulations of the association. 2) interpret the Constitution. 3) direct the President to appoint such committees as may be provided in the Constitution, or required, to properly conduct the business of the association. 4) arbitrate any difficulties which may arise. 5) exercise such emergency powers as may be necessary to properly conduct the business of the association, including the appointment of an officer or member of the Executive Board, in the event a vacancy occurs prior to the end of the term. 6) provide for the Annual Auditing of the accounts of the Treasurer.

ARTICLE II – DUES

Section I

ACTIVE MEMBERSHIP: as defined in Article IV, Section I of the Constitution, dues for an ACTIVE MEMBER INSTITUTIONAL or ACTIVE MEMBER INDIVIDUAL will be determined by majority vote of the membership at the annual meeting in May and are due by the first day of school of the next school year. Membership dues must be paid in full in order for the school or individual to participate in any event or meeting or for an individual to hold an office. Should an event occur over the summer, participating institutions or individuals must have paid the membership dues prior to participating.

Individuals who are not members (or whose school is not a member) of the organization may participate in events run by the Southern Nevada Band Association at the discretion of the executive board. Participation by non-members may require additional fees as designated by the executive board.

Section II

ACTIVE MEMBERSHIP: begins when current dues are received by the VICE PRESIDENT. Members shall maintain their membership status for one full calendar year from the date that their current membership expires.

ARTICLE IV – MEETINGS

A minimum of TWO (2) ANNUAL GENERAL BUSINESS MEETINGS, and FOUR (4) EXECUTIVE BOARD MEETINGS shall be called by the PRESIDENT.

ARTICLE V – QUORUM

Section I

A quorum for General Business meetings shall consist of all members at a meeting called officially, by written notice, postmarked or electronically mailed one month prior to the proposed meeting.

Section II

Five members of the Executive Board shall constitute a quorum for the transaction of business.

ARTICLE VI - ELECTION OF OFFICERS

Section I

The President shall appoint a Nominating Committee, consisting of three members of the Executive Board, and three members at large, which is subject to approval by the Executive Board.

Section II

A slate of officers will be presented by the Nominating Committee at the spring meeting of the association. Nominations from the general membership must be presented in writing to the Secretary at least two weeks prior to the spring meeting in order to be presented from the floor at the General Business meeting.

Section III

All officers are to be elected at the Annual Spring meeting. They shall take office and assume administration of the association at the final Executive Board meeting of the year held during the month of June. The final meeting of the Executive Board held during the month of June shall be a combined meeting of all Executive Board members leaving office, and all Executive Board members assuming office. The outgoing President shall be in charge of the final meeting held during the month of June, and will turn the administration of the association over to the President-Elect and his/her Executive Board at the conclusion of this meeting.

Section IV

A member may not hold the same office for more than two consecutive terms.

Section V

All members of the Executive Board shall be elected by ballot by plurality vote of the active members present. Where there is but a single candidate for an office, the rules may be suspended and with the consent of the majority of the active members present, the President may cast a unanimous vote for a given candidate, or for an entire slate, as presented by the Nominating Committee.

ARTICLE VII – AMENDMENTS

These By-Laws may be amended at any General Business meeting of this association by a two thirds affirmative vote of the active membership present.

ARTICLE VIII

All meetings of this association shall be conducted according to Roberts Rules of Order.

ARTICLE IX

In the event this organization is dissolved, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE X

Section I

The Constitution and By-Laws have been adopted by the Steering Committee on March 13, 2006. Members of this Steering Committee as constituted on this date shall serve as the Active Executive Board, and shall elect a slate of officers subject to ratification by the membership at the April 3, 2006 General Business meeting.